



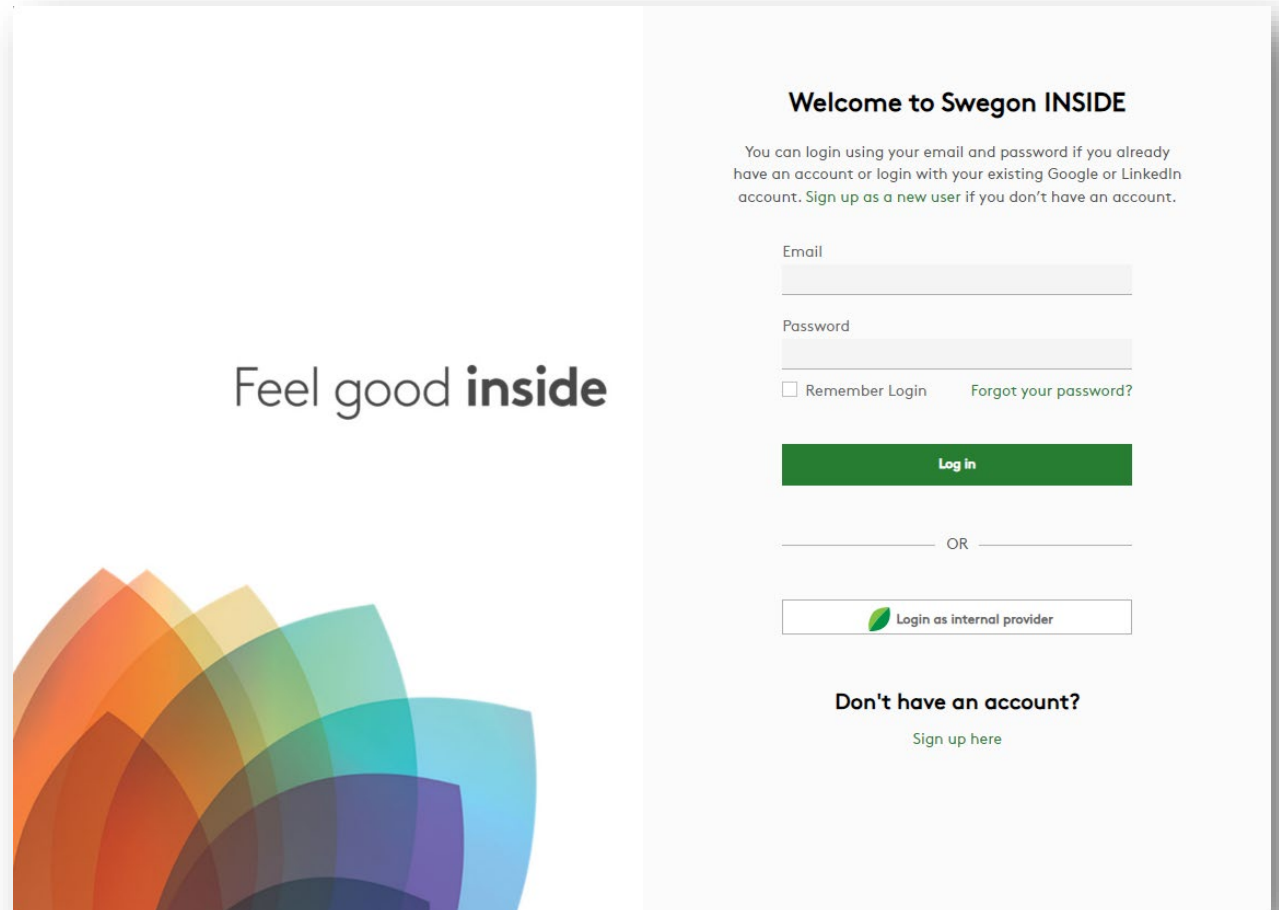
How to claim your product in INSIDE Portal



1. Log in to INSIDE Portal

Swegon INSIDE Portal

- <https://inside.swegon.com>



The screenshot shows the Swegon INSIDE Portal login interface. On the left, there is a decorative graphic of overlapping semi-circles in various colors (orange, yellow, green, blue, purple) and the text "Feel good **inside**". On the right, the login form is titled "Welcome to Swegon INSIDE". It includes a message: "You can login using your email and password if you already have an account or login with your existing Google or LinkedIn account. Sign up as a new user if you don't have an account." The form contains fields for "Email" and "Password", a "Remember Login" checkbox, and a "Forgot your password?" link. A green "Log in" button is positioned below the password field. Below the button, there is an "OR" separator and a "Login as internal provider" button with a small green leaf icon. At the bottom, there is a "Don't have an account?" section with a "Sign up here" link.

Feel good **inside**

Welcome to Swegon INSIDE


You can login using your email and password if you already have an account or login with your existing Google or LinkedIn account. Sign up as a new user if you don't have an account.

Email
Password

Remember Login [Forgot your password?](#)

Log in

OR

 Login as internal provider

Don't have an account?
[Sign up here](#)

2. Go to building page

Home > Organisations > Company Name

[← GO BACK](#) [EDIT ORGANISATION](#)

Company Name

Buildings

Search for building name

Name	City	Country	Number of products	Role
Head Office	Stockholm	Sweden	0	Organisation Admin

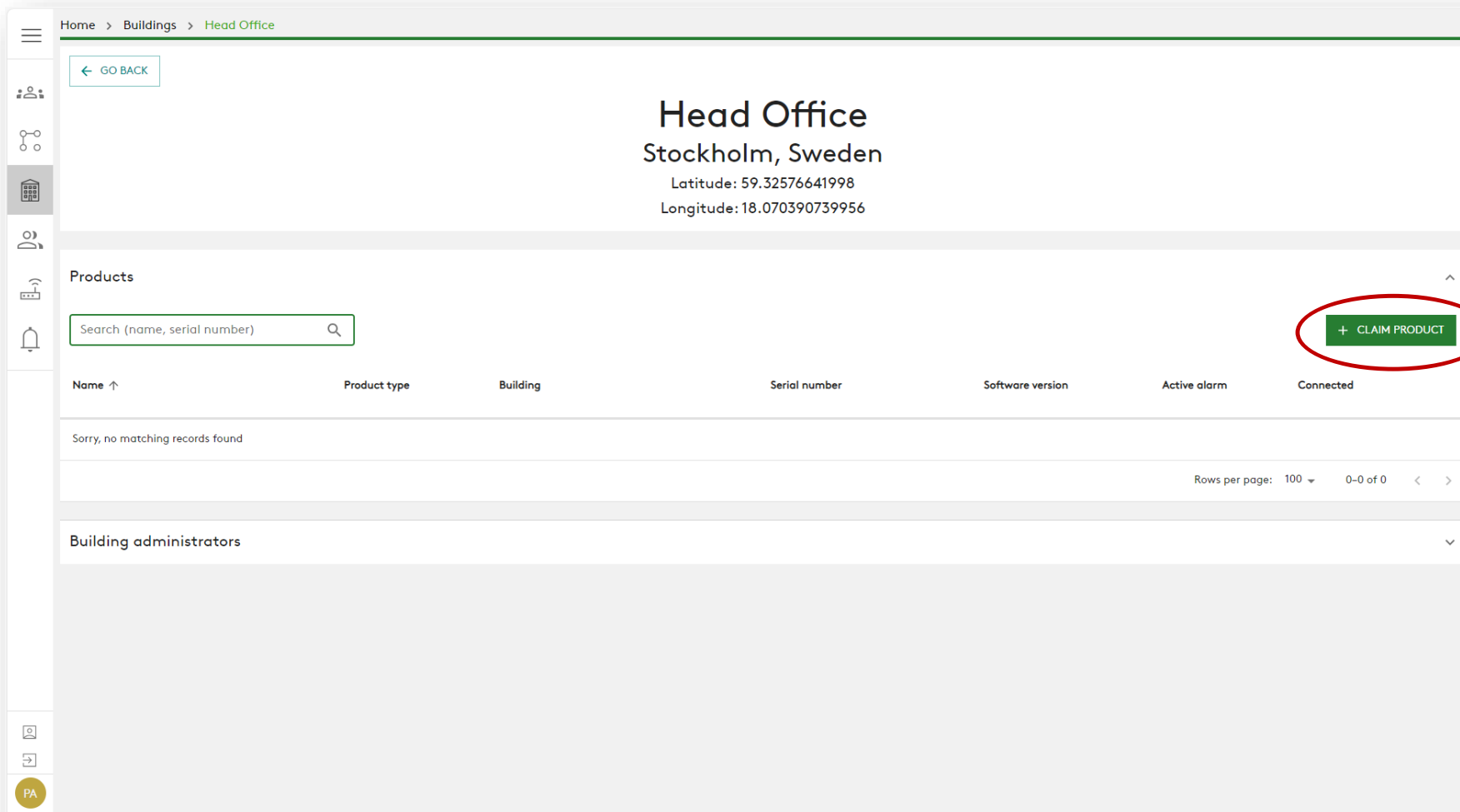
Rows per page: 100 1-1 of 1

Organisation administrators

App users

PA

3. Press “Claim product”



Home > Buildings > Head Office

← GO BACK

Head Office

Stockholm, Sweden
Latitude: 59.32576641998
Longitude: 18.070390739956

Products

Search (name, serial number)

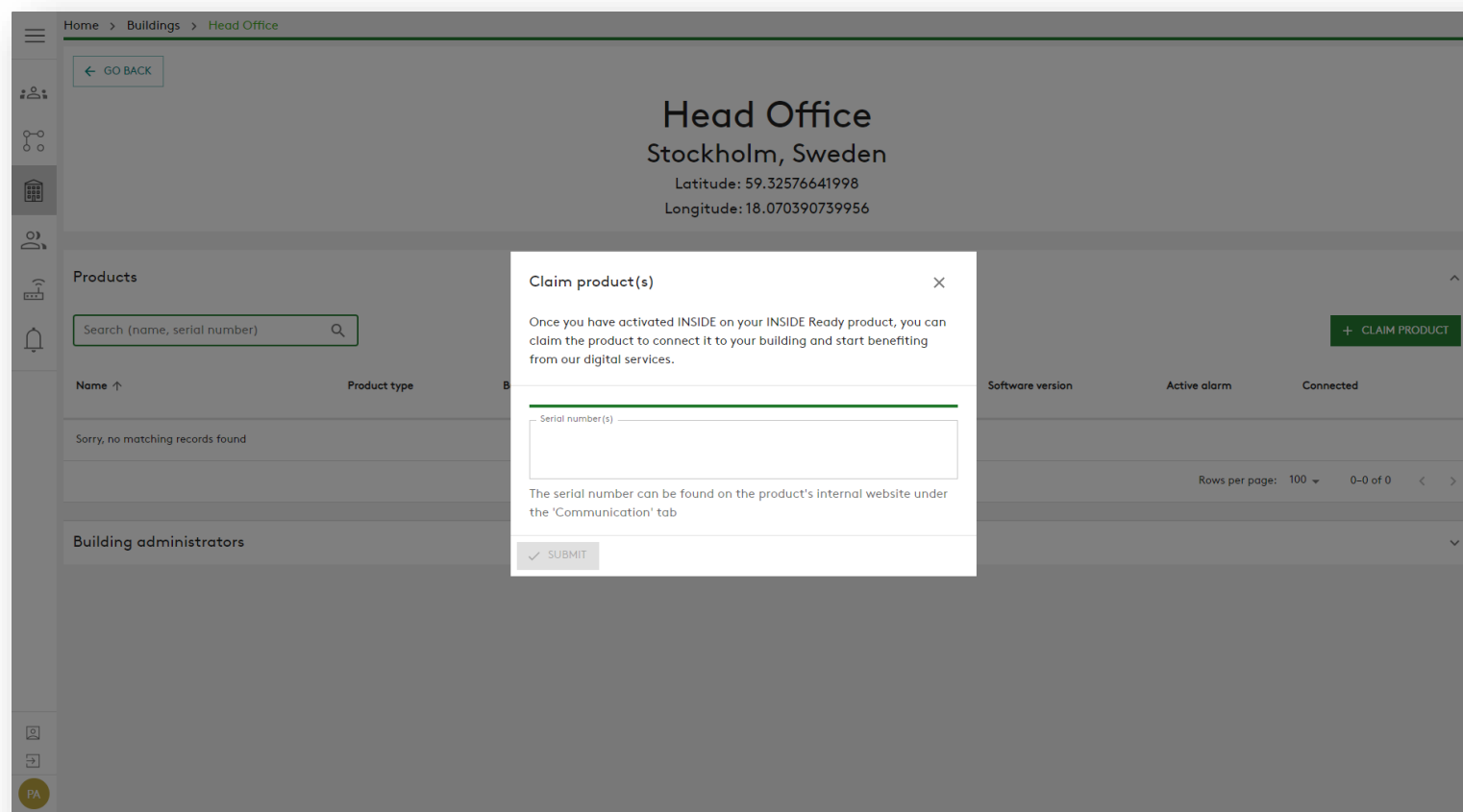
Name ↑	Product type	Building	Serial number	Software version	Active alarm	Connected
Sorry, no matching records found						

Rows per page: 100 ▾ 0-0 of 0 < >

Building administrators

PA

4. Type in the product's serial number and press right outside the text box to confirm. After clicking outside the text box, there is the possibility to add additional serial numbers the same way.



The screenshot shows a web application interface for a building management system. The main content area is titled "Head Office Stockholm, Sweden" with coordinates: Latitude: 59.32576641998 and Longitude: 18.070390739956. Below this is a "Products" section with a search bar and a table. The table has columns for Name, Product type, Software version, Active alarm, and Connected. A modal dialog box titled "Claim product(s)" is open, displaying instructions: "Once you have activated INSIDE on your INSIDE Ready product, you can claim the product to connect it to your building and start benefiting from our digital services." It features a text input field for "Serial number(s)", a "SUBMIT" button, and a "+ CLAIM PRODUCT" button in the background. The background interface shows a "GO BACK" button and a "PA" indicator in the bottom left corner.

5. Before submitting you need to name your units. Then press submit.

If the product is already connected to INSIDE Cloud, you need to enter the MAC-address of the product to claim it.

The screenshot shows the Swegon INSIDE Cloud interface for a building named 'Head Office' in 'Stockholm, Sweden'. A modal dialog titled 'Claim product(s)' is open, providing instructions on how to claim a product. The dialog includes a search bar for serial numbers, which currently contains two entries: '1111111111' and '1122112211'. Below the search bar, there is a message stating that the serial number can be found on the product's internal website under the 'Communication' tab. The dialog also indicates that the following product(s) need a name to be added to the building. Two input fields are provided for naming the products, with the first field for serial number '1111111111' and the second for '1122112211'. The first input field is highlighted with a red circle. A 'SUBMIT' button is located at the bottom of the dialog. The background interface shows a 'Products' section with a search bar and a table with columns for 'Name', 'Product type', 'Software version', 'Active alarm', and 'Connected'. A '+ CLAIM PRODUCT' button is visible in the top right corner of the background interface.

6. Now you have successfully claimed your products.

Home > Buildings > Head Office

← GO BACK

Head Office

Stockholm, Sweden

Latitude: 59.32576641998
Longitude: 18.070390739956

Products

Search (name, serial number)

Name ↑	Product type	Building	Serial number	Software version	Active alarm	Connected
GOLD1	GOLD	Head Office	111111111			●
GOLD2	GOLD	Head Office	112211221			●

Rows per page: 100 ▾ 1-2 of 2 < >

Building administrators

PA

7. If your products are disconnected (like below), you need to check that Swegon INSIDE is activated on the product and you also might need to make them INSIDE Ready.

Home > Buildings > Head Office

← GO BACK

Head Office

Stockholm, Sweden
 Latitude: 59.32576641998
 Longitude: 18.070390739956

Products +

Search (name, serial number)

Name ↑	Product type	Building	Serial number	Software version	Active alarm	Connected
GOLD1	GOLD	Head Office	111111111			●
GOLD2	GOLD	Head Office	112211221			●

Rows per page: 100 ▾ 1-2 of 2 < >

Building administrators ▼

PA



**How to make your product INSIDE
Ready**



1. Go to your building and click on the product you want to make INSIDE Ready.

Home > Buildings > Head Office

← GO BACK

Head Office

Stockholm, Sweden
Latitude: 59.32576641998
Longitude: 18.070390739956

Products

Search (name, serial number)

+ CLAIM PRODUCT

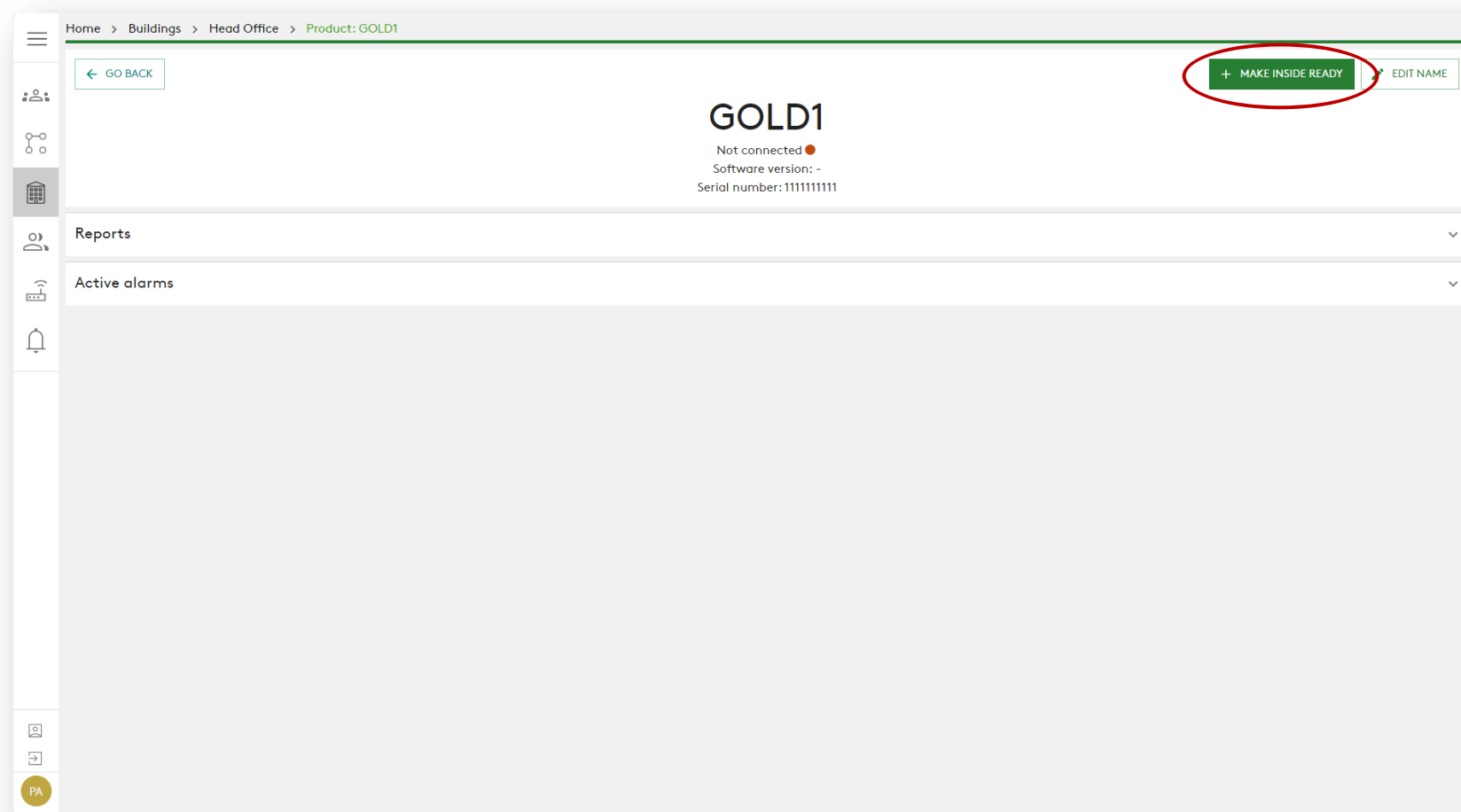
Name ↑	Product type	Building	Serial number	Software version	Active alarm	Connected
GOLD1	GOLD	Head Office	111111111			●
GOLD2	GOLD	Head Office	112211221			●

Rows per page: 100 ▾ 1-2 of 2 < >

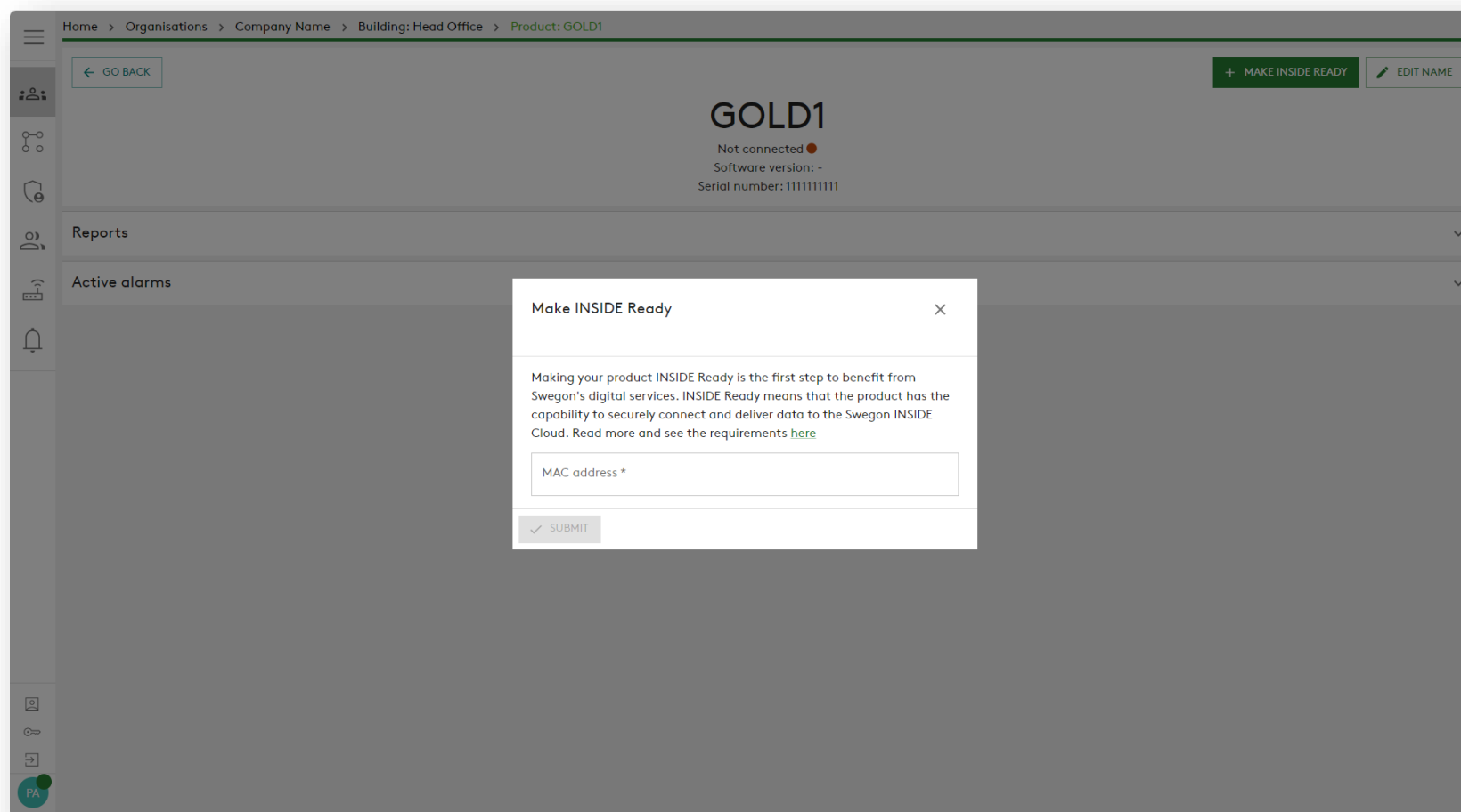
Building administrators

PA

2. Press the button “MAKE INSIDE READY”.

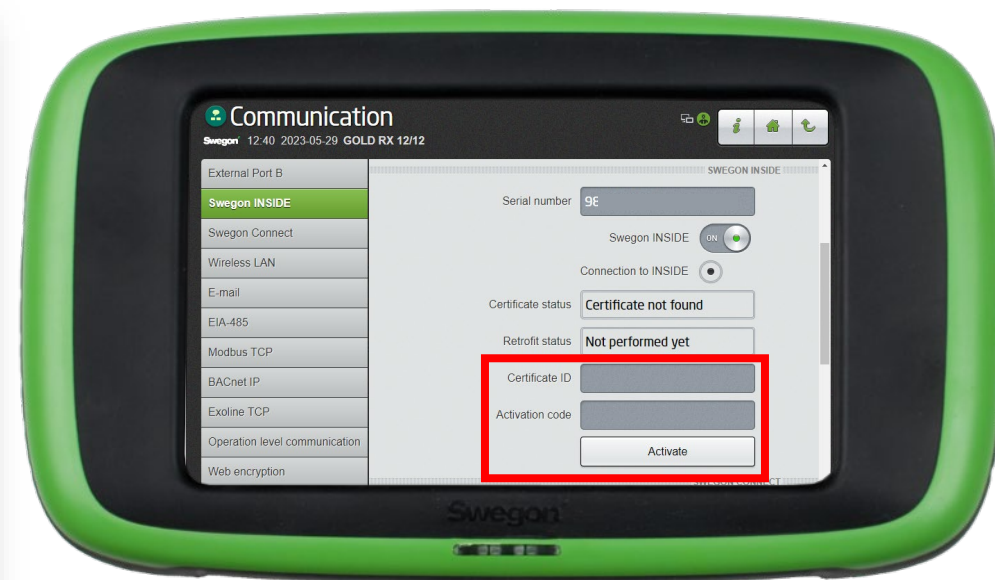
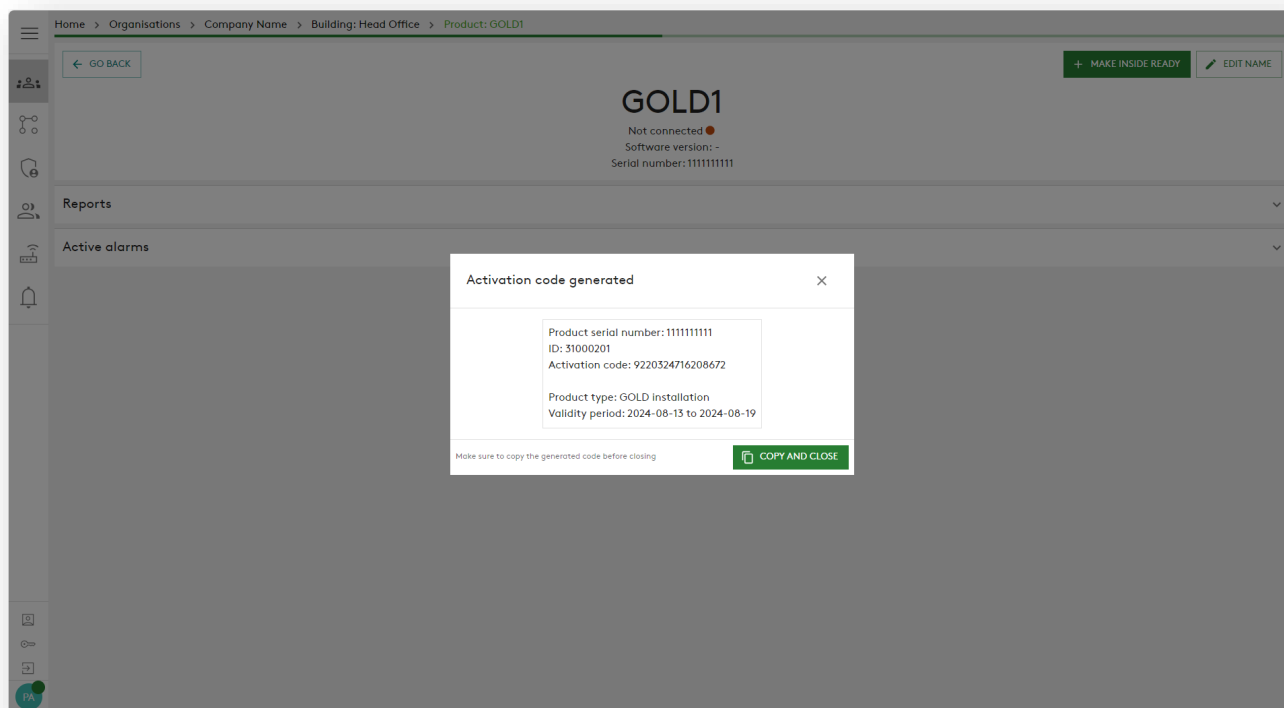


3. Type in the product's MAC address and press submit.



The screenshot shows a web application interface for managing a product named 'GOLD1'. The breadcrumb navigation at the top reads: Home > Organisations > Company Name > Building: Head Office > Product: GOLD1. On the left, there is a vertical sidebar with icons for users, connections, reports, active alarms, and a 'PA' button at the bottom. The main content area displays the product name 'GOLD1' with a status indicator 'Not connected' and a red dot. Below this, it shows 'Software version: -' and 'Serial number: 1111111111'. In the top right corner of the main area, there are two buttons: '+ MAKE INSIDE READY' and 'EDIT NAME'. A modal dialog box titled 'Make INSIDE Ready' is open in the center. It contains the following text: 'Making your product INSIDE Ready is the first step to benefit from Swegon's digital services. INSIDE Ready means that the product has the capability to securely connect and deliver data to the Swegon INSIDE Cloud. Read more and see the requirements [here](#)'. Below the text is a text input field labeled 'MAC address *'. At the bottom of the dialog is a 'SUBMIT' button with a checkmark icon.

3. Copy the ID and Activation code and paste it in the right text fields in your products HMI and press “Activate”.



For GOLD units you will find the text fields under "Communication"

Swegon 





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